

TOCKENHAM PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL EXTRAORDINARY MEETING HELD ON
Monday 9th June 2025 at 7pm

Present: Cllr Diana Kirby; Chair (DK), Cllr Kevin Woolnough (KW), Cllr Julie Marshall (JM), Cllr Ian Carter (IC), Cllr Nicholas Polkinghorne (NP), Emily Bourne; Clerk (EB).

AGENDA

1. Apologies for absence.

None.

2. Declaration(s) of Interest - In accordance with the Parish Councils (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) Order 2007.

None.

3. Planning

PL/2024/07098 – Full Planning Permission

Land to the North of 34 – 39 Clyffe Pypard, SN4 7PY

Change of use of land to form a 3-pitch traveller caravan site, with erection of day room and boundary fencing with access from Clyffe Pypard (Resubmission of PL/2023/10812)

Short URL: <https://shorturl.at/Cmm9z>

Initial Decision: Refuse

Appeal to the Planning Inspectorate

Decision Date: 23rd June 2025

DK read the reasons Wiltshire Council refused the application. RESOLVED to submit objections to the Planning Inspectorate in the same manner as Wiltshire Council's reasons for refusal. DK to submit the objections.

4. Annual Governance and Accountability Return 2024/25 (Appendix A)

To consider and approve Section 1 – Annual Governance Statement 2024/25.

EB read out Section 1 of the AGAR and each point was considered. RESOLVED to approve Section 1 – Annual Governance Statement 2024/25; proposed by KW, seconded by JM, agreed unanimously by members who were present. Section 1 signed by both Chair and Clerk.

5. 2024/25 Year End Accounts (Appendix A, B,C,D)

To consider and approve the 2024/25 Year End Accounts including the Annual Governance and Accountability Return (AGAR) 2024/25; Section 2 – Accounting Statements and Certificate of Exemption, AGAR Bank Reconciliation Form, AGAR Explanation of Variances and AGAR Notice of Publication.

The AGAR and associated documents were considered. RESOLVED to approve the 2024/24 Year End Accounts; proposed by DK, seconded by JM, agreed unanimously by members who were present. AGAR signed by both Chair and Clerk. Notices to be put up on notice boards and website from 10th June 2025.

6. Tockenham Village Hall

Section 101 Local Government Act 1972 empowers a Council to delegate decision making to a Committee or Sub Committee (made up of Councillors), an officer (the clerk) or to another authority.

The Council is asked to authorise the Clerk; in consultation with the Chair and Vice Chair, to establish a Charitable Trust; the David Barnes Community Hall Trust, in relation to the Village Hall. Members are advised that the first step in this process will be the appointment of a suitable solicitor to provide professional legal advice to the Council on the creation of the David Barnes Community Hall Trust and related items.

RESOLVED to delegate authority to the Clerk in consultation with all Councillors; proposed by DK, seconded by NP, agreed unanimously by members who were present. IC to obtain three quotes from firms of solicitors in respect of the legal works involved.

Meeting closed: 7:45pm